

LA GRANGE PUBLIC WORKS DEPARTMENT

307 W. JEFFERSON STREET

LA GRANGE, KY 40031

PHONE (502) 222-1433 FAX (502) 222-5875

APPLICATION FOR COMMERCIAL / INDUSTRIAL

ENTRANCE ENCROACHMENT PERMIT

PERMIT # _____

ENTRANCE: _____ LANDSCAPE _____

DATE: _____ **\$100.00 FEE: DUE AT TIME OF APPLICATION**

APPLICANT NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE _____

PHONE: _____ CELL PHONE: _____

EMAIL: _____

PROPOSED LOCATION/LOT # _____

LOCATION OF REQUESTED ENCROACHMENT: INCLUDE PLAT MAP OF PROPERTY. DETAILED PLAN PREPARED, SIGNED, AND STAMPED BY A LICENSED ENGINEER IS REQUIRED.

APPLICANT SIGNATURE: _____

DEPARTMENT REQUIREMENTS _____

APPROVED BY: _____ DATE: _____

PERMIT BECOMES NULL AND VOID IF CONSTRUCTION IS NOT

STARTED WITHIN 90 DAYS FROM DATE OF ISSUANCE

LA GRANGE PUBLIC WORKS DEPARTMENT

ENCROACHMENT PERMIT FOR AN ENTRANCE

CONDITIONS:

1. BEST MANAGEMENT PRACTICES FOR CONSTRUCTION ACTIVITIES (EX. SILT FENCE, ROCK CHECK DAMS, SEDIMENT BASINS, ETC.) MUST BE PROPERLY INSTALLED, MAINTAINED AND OPERATIONAL THROUGHOUT THE DURATION OF THE PROJECT, UNTIL FINAL SOIL STABILIZATION IS COMPLETE.
2. THE PERMIT HOLDER AGREES TO COMPLETE THE CONSTRUCTION OF THE ENTRANCE AS APPROVED PRIOR TO ANY OTHER WORK BEING INITIATED ON THE PERMITTED PROPERTY.
3. THE PERMIT HOLDER AGREES TO MAINTAIN THE ENTRANCE TO INCLUDE ANY REQUIRED PIPE IN ITS APPROVED CONDITION DURING THE PERMITTED CONSTRUCTION.
4. THE PERMIT HOLDER WILL LIMIT INGRESS OR EGRESS TO THE APPROVED ENTRANCE DURING THE PERMITTED CONSTRUCTION.
5. THE PERMIT HOLDER AGREES TO ACCEPT RESPONSIBILITY FOR ANY FOREIGN MATERIAL DEPOSITED UPON THE CITY STREET AS A RESULT OF CONSTRUCTION ON PERMITTED PROPERTY AND SHALL IMMEDIATELY REMOVE SAID MATERIAL.
6. THE PERMIT HOLDER AGREES TO PROMPTLY REPAIR ANY DAMAGE TO THE CITY'S RIGHT – OF – WAY RESULTING FROM HIS/ HER ACTIONS OR THOSE OF HIS AGENTS TO INCLUDE ROADWAY, DITCHES, SHOULDERS, ETC., DURING THE PERMITTED CONSTRUCTION.
7. THE PERMIT HOLDER AGREES TO KEEP ALL TRACKED EQUIPMENT OFF ASPHALT AND CURBS DURING CONSTRUCTION.
8. AT ANY TIME DURING THE CONSTRUCTION ON SAID PROPERTY, FAILURE TO COMPLY WITH THE TERMS OF THIS PERMIT SHALL RESULT IN A STOP WORK ORDER TO INCLUDE ANY CONSTRUCTION ON SAID PROPERTY.

APPLICANT SIGNATURE: _____

DATE: _____

LAGRANGE PUBLIC WORKS DEPARTMENT

INSTRUCTIONS FOR BUSINESS/INDUSTRIAL ENCROACHMENT PERMIT

INSTRUCTIONS FOR ENCROACHMENT PERMIT:

- 1. PLAN TO BE PREPARED AT A SCALE OF AT LEAST 1" = 30'.
- 2. PLAN TO SHOW EXISTING AND PROPOSED ELEVATIONS.
- 3. PLAN TO SHOW OTHER DRIVEWAYS OR ROADS WITHIN 100' OF PROPOSED ENTRANCE.
- 4. PLAN TO PROVIDE FOR ALL DRAINAGE CONCERNS, INCLUDING 10 YEAR AND 100 YEAR Q'S.
- 5. PROFILE OF CENTERLINE OF ENTRANCE TO BE SHOWN FROM CENTERLINE OF ROAD TO AT LEAST 30' INSIDE PROPERTY.
- 6. IF SITE IS LESS THAN 1 ACRE, CONTRACTOR SHALL USE BEST MANAGEMENT PRACTICES FOR EROSION CONTROL.

I HAVE RECEIVED A COPY OF THE INSTRUCTIONS:

SIGNED: _____

DATE: _____