

CITY OF LAGRANGE

307 WEST JEFFERSON STREET
LAGRANGE, KENTUCKY 40031
(502) 222-1433; FAX (502) 222-5875
www.lagrangeky.net

OPEN RECORDS INSPECTION REQUEST (KRS CH. 61)

Date _____, 20__

I request copies of the following document(s): (we will assume you are requesting copies of the documents, unless you specify otherwise) **Please be specific.**

For additional space, please use the back of this form.

This request *is / is not* (circle one) for a commercial purpose, as defined in KRS §61.870.

"Commercial purpose" means the direct or indirect use of any part of a public record or records, in any form, for sale, resale, solicitation, rent, or lease of a service, or any use by which the user expects a profit either through commission, salary, or fee.

"Commercial purpose" shall not include:

1. Publication or related use of a public record by a newspaper or periodical;
2. Use of a public record by a radio or television station in its news or other informational programs; or
3. Use of a public record in the preparation for prosecution or defense of litigation, or claims settlement by the parties to such action, or the attorneys representing the parties;"

Number of copies of each document requested @ \$0.25 per page: _____
(\$5.00 per CD)

Enclosed \$ _____ Check Money Order Cash

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Payment received by _____